



Careers guidance



History of Policy Changes

Date	Version	Author	Origin of Change e.g. TU request, change in legislation	Changed by
Jan 2018	1	James Wilmot	Legislation	James Wilmot
Jan 2019	2	James Wilmot	Inclusion of TKASA in TPLT	James Wilmot
May 2019	3	James Wilmot	Review of policy. No change	James Wilmot
May 2020	4	James Wilmot	Inclusion of Trust	



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The Priory Learning Trust Careers Guidance

1. Aims



Complaints-

If a provider has reason to make a complaint in relation to this provider access statement,



8. Work place assessments shall be reviewed annually with the employer.
9. Placements will only go ahead with a signed Work Experience Agreement Form by parent/ carer, employer and student and all of the above processes successfully completed.

Please note, to safeguard students on placement all employers are directed to call student absence line in case of student absence and as a minimum as a minimum all employers will receive a phone call as a minimum to check on the student.

13. Policy Review

The working of this policy will be reviewed by the Trustees annually. As well as examining the specific review data, the policy statement will be checked for continuing relevance against any changed statutory requirements.

